

## WORKSHEET FOR TELEPHONIC NOTIFICATION OF GROUND ACCIDENT

Immediately notify the USAESCH Safety Office telephonically of all Class A and B accidents.  
Phone numbers are: 256-895-5292 or 256-895-1583/Cell 256-425-3715

1. Point of contact for accident information		a. Name					
b. Position			c. Phone Number:				
2. Accident Classification A or B  (Specify)	3. Date and Time of Accident			4. Period of Day  DAY/NIGHT  (Specify)	5. On/Off Duty ON/OFF  (Specify)	6. Type of Material Involved	
	a. Year	b. Month	c. Day				
7. Organization/Contractor:				8. Project Name:			
9. Exact Accident Location							
10. Was Accident On Post/Off Post  (Specify)		11. Nearest USACE Office					
Check Yes or No for Questions 12-16				Yes	No	18. Personnel Involved	a. No. of personnel by Rank/Category ____ Army Civilians ____ Contractors ____ Military
12. Explosive/Hazardous /Sensitive materials involved?						b. Total Number of Personnel Involved in the accident  _____	
13. If Yes to 12, are they secure?							
14. Accident Site secured per AR 385-10?						19. Injuries (Enter # of each)  Fatalities _____ Non-Fatal Injuries _____	
15. Haas accident site been disturbed?							
16. If yes to #16, were photos, etc. made before disturbing the scene?						As soon as possible, the following information is required on all injured personnel; name, personnel classification, degree of injury, and SSN	
17. Weather Conditions							
20. Accident synopsis ( <i>What happened</i> )(Use additional sheet if necessary)							
21. News Media Aware of Accident ____ Yes ____ No		22. Nearest Airfield		a. Nearest that can handle C-12 (4,000 ft min)			
				b. Nearest Commercial airfield			
23. Who will investigate ( <i>Safety Office use</i> )							
a. CAI Team dispatched ____ Yes ____ No Team Members:							
b. IAI Board Appointed ____ Yes ____ No Appointing Officer:							