DATA ITEM DESCRIPTION

Title: Personnel Qualifications Certification Letter

Number: WERS-012.01  Approval Date: 20100428
AMSC Number: Limitation:
DTIC Applicable: No  GIDEP Applicable: No
Office of Primary Responsibility: CEHNC-CX-MM

Applicable Forms:
Use/Relationship: The Personnel Qualifications Certification Letter is submitted by the contractor certifying that key personnel and personnel filling core labor categories meet the training and experience requirements for the position held. Resumes will be used to document personnel qualifications and experience.

Requirements:

1. The personnel Qualifications Certification Letter will list, by name and position, all individuals filling key personnel positions and core labor categories. The letter will also contain the following certification statement: “I certify that the personnel listed meet or exceed contract requirements for the functions they will perform.”

2. Resumes will be used to document the qualifications of the key personnel and personnel filling core labor categories working under this world wide environmental remediation services contract.

3. The Personnel Resume shall document all required educational and experience requirements as listed in Section C of the Basic Contract. A sample resume is provided at Attachment A of this Data Item Description. Resumes for Unexploded Ordnance (UXO) personnel shall be accompanied by the Explosive Ordnance Disposal (EOD) school course graduation certificate. A copy of the certification letter and all resumes will be maintained at the task order project site.

4. End of DID WERS-012.01.
WILLIE E. PETE

DATE ATTENDED BASIC EOD SCHOOL: MAR-AUG 1965
OTHER PERTINENT TRAINING: HAZWOPER 40 HOUR, JUL 2001; USACE CONSTRUCTION QA, JUL 2002

MILITARY EOD ASSIGNMENTS:

AUG 65-MAY 66  EOD Specialist, 85th Ord Det (EOD), Fort Sheridan, IL
               Member of EOD response team.
MAY 66-NOV 68  EOD Supervisor, 75th Ord Det (EOD), Fort Riley, KS
               EOD response team leader. Planned and supervised range clearance activities.
NOV 68-NOV 70  EOD Supervisor, 73d Ord Det (EOD), Fort Wood, MO
               EOD response team leader. Planned and supervised range clearance activities.
NOV 70-NOV 71  EOD Supervisor, 59th Ord Det (EOD), RVN
               EOD response team leader
NOV 71-JUL 79  Senior EOD Supervisor, 2d Ord Det (EOD), FRG
               Supervised Multi-EOD response teams. Planned, executed and managed range clearance
               activities.
JUL 70-APR 81  Senior EOD instructor, Phase I, EOD School, Redstone Arsenal, AL
APR 81-AUG 83  EOD Sergeant Major, 543d Ord Det (EODCT), Fort Wood, MO
               Senior Enlisted for a geographical area with seven subordinate EOD Detachments.
               RETIRED

CIVILIAN UXO EXPERIENCE:

JAN 90-FEB 90  UXO Supervisor, No-Dud, Inc., UXO Team Leader at the Former Erie Ordnance Depot.
MAY 90-DEC 90  UXO Supervisor, PDQ, Inc., UXO Team Leader at the Former Fort James
JUN 91-DEC 91  Senior UXO Supervisor, No-Det, Inc. Supervised eight project teams at the Former Fort
               Pete
JAN 96-JAN 98  UXO Safety Officer, PDQ, Inc. Implemented the Site Specific Safety and Health Plan
               for OE operations at the Former Fort Good Luck
JAN 99-DEC 99  UXO Quality Control Specialist, PDQ, Inc. Implemented the Quality Control Plan for
               OE operations at the Former Fort Hook.
JAN 00- JUL 02  UXO Technician III, No-Det, Inc. Supervised UXO team performing OE operations at
               the Former Camp Crowder.